



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

December 16, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor James Roberson, Mayor Pro Tem Mike Chalk, Councilors Pete Mangum, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: None.

Staff Members Present: Beth Trahos, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Lawrence Capps, Police Chief; Chris Hills, Development Services Director; Jennifer Currin, Senior Planner; Keith Archambault, IT Administrator; Tim Guffey, Fire Chief; Chris Miller, Fire Captain; Brandon Murray, Firefighter.

Meeting called to order by Mayor Roberson at 7:00 p.m.

WELCOME

Welcome by Mayor Roberson.

INVOCATION

Invocation by Councilor Swan.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Swan to adopt the agenda. Motion seconded by Councilor Tripp and carried unanimously.

ITEM II. APPROVAL OF MINUTES

...Motion by Mayor Pro Tem Chalk to approve the minutes from the December 7, 2015 First Session, Oath of Office Ceremony, and Second Session. Motion seconded by Councilor Young and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Introduction of New Firefighter

Fire Chief Tim Guffey introduced new firefighter Brandon Murray.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2016 04

Adopt Budget Amendment 2016 04.

B. Personnel Policy Amendment

Approve revisions to the personnel policy as recommended effective December 16, 2015.

...Motion by Councilor Tripp to adopt the Consent Agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

ZMA-5-15 Cardinal Charter School

Ordinance #15-12-16-001

Public Hearing continued at 7:04 p.m.

Senior Planner Jennifer Currin reviewed information presented at previous public hearings and noted that the building location has been updated. Ms. Currin reviewed the applicant's requested exceptions from the Unified Development Ordinance and recommended allowing the public to speak.

Brian Devlin of Ryan Companies US, Inc. reminded Council that he is available to answer any questions they may have.

Robert Lee of 2513 Hodge Road spoke in opposition of the rezoning request due to the implementation of a turn lane on his property, safety concerns and negative impact on his business.

Billy Myrick of 3120 Hodge Road, spoke in opposition of rezoning expressing concerns regarding the right-of-way needed by the school and noted he is in support of a school but is concerned about the impact on Mr. Lee's property.

Chris Bostick of Kimley-Horn and Associates, Inc. spoke about widening Poole Road.

Gaston Floyd of 7317 Poole Road spoke in opposition of the rezoning request sharing concerns about the location of the school and difficulties it will cause for residents.

No one else approached.

...Motion by Councilor Mangum to close the public hearing at 7:24 p.m. Motion seconded by Councilor Young and carried unanimously.

Council discussed the proposed site and Councilor Tripp provided the following advisory statement: The Zoning Map Amendment does not meet the spirit and intent of the comprehensive plan and is not in the public's best interest due to the traffic impact.

...Motion by Mayor Pro Tem Chalk to adopt the preceding advisory statement. Motion seconded by Councilor Young and carried unanimously.

...Motion by Councilor Mangum to deny ZMA-5-15. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS
None at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
None at this time.

ITEM XI. NEW BUSINESS
None at this time.

ITEM XII. OTHER BUSINESS
Town Manager Seth Lawless identified three possible dates for the Town Council Annual Retreat: January 30, 2016, February 6, 2016, or February 13, 2016.

Council discussed and agreed upon January 30, 2016 at 9:00 a.m. in the Public Safety Training Room.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp reported the committee's decision not to proceed with the Mingo Creek trailhead parking lot in Princeton Manor and the request for Council to further discuss connectivity as a whole with Mingo Creek and Churchill.

Councilor Tripp also mentioned the Old Town Advisory Committee's idea of converting the caboose on First Avenue into a museum.

B. Finance

Councilor Mangum reported discussion of audit results with Auditor Keith Joyce; the committee's 2016 meeting schedule, and keeping the entire Council informed of available funds throughout the year as the budget is monitored.

C. Public Safety

Councilor Swan reported that police measures, needs assessment and budget outlook items will be reported through the Community Policing Advisory Board; the fire department met with Wake County to discuss future station locations, emphasized the importance of Insurance Services Office (ISO) rating, and explained that the Fire Department is considering FEMA grants to help with possible additional firefighters.

D. Nominating

...Motion by Councilor Young, on behalf of the Nominating Committee, to appoint Daija Fowler to the Community Policing Advisory Board to fill the vacant teen seat.

E. Liaison Reports

No report.

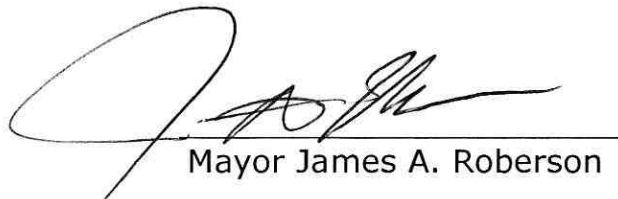
ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

...Motion by Councilor Tripp to enter closed session at 7:45 p.m. to discuss the Town Manager's performance evaluation pursuant to North Carolina General Statute 143.318-11 (6). Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

...Motion by Councilor Tripp to increase the Town Manager's salary by 3%. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM XV. ADJOURNMENT

...Motion by Councilor Young to adjourn at 8:05 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor James A. Roberson



Town Clerk Whitney A. Ledford